

COUNCIL & AGENDA INTELLIGENCE

Turn council packets into decision-ready intelligence.

CouncilBrief AI helps city managers, clerks, council members, and staff quickly understand lengthy agendas and council packets through secure AI-powered summarization, search, and source-grounded insights.

Discuss This Use Case

Explore ArtifexIT

CB

Less packet review. Better meeting readiness.

Council packets can span hundreds or thousands of pages across staff reports, contracts, ordinances, exhibits, and attachments. CouncilBrief AI organizes that information into clear, searchable briefings while keeping staff connected to the underlying source documents.

- + **Faster Preparation:** Reduce time spent reading and navigating large agenda packets.
- + **Better Decisions:** Surface key issues, financial impacts, deadlines, and decision points.
- + **Source Confidence:** Ground answers and summaries in the original packet materials.
- + **Institutional Knowledge:** Make current and historical agenda content easier to find and reuse.

Faster Preparation Reduce time spent reading and navigating large agenda packets.	Better Decisions Surface key issues, financial impacts, deadlines, and decision points.	Source Confidence Ground answers and summaries in the original packet materials.	Institutional Knowledge Make current and historical agenda content easier to find and reuse.
---	---	--	--

CORE CAPABILITIES

Focused automation for a real municipal operating problem.

CouncilBrief AI is designed as a modular capability within ArtifexIT's secure municipal AI approach - improving the workflow around existing systems rather than forcing a wholesale platform replacement.

01

Agenda & Packet Ingestion
Organize agendas, staff reports, ordinances, contracts, exhibits, and attachments.

- + Automated document organization
- + Item-level content mapping
- + Historical packet indexing

02

Executive Briefings
Generate concise, configurable summaries for leadership and elected officials.

- + Agenda-at-a-glance views
- + Item-by-item summaries
- + Key decision points

03

Conversational Search
Ask questions across the packet and retrieve grounded answers.

- + Natural-language questions
- + Source references
- + Cross-document discovery

04

Risk & Impact Highlights
Identify issues that merit attention before the meeting.

- + Financial impacts
- + Deadlines and obligations
- + Dependencies and follow-ups

05

Historical Intelligence
Search prior meetings and related actions to build context.

- + Prior agenda item lookup
- + Related decision history
- + Recurring topic discovery

06

Governed Access
Support role-aware access, auditability, and human review.

- + RBAC and SSO readiness
- + Activity logging
- + Human-in-the-loop controls

DESIGNED FOR GOVERNMENT OPERATIONS

Connect the people, process, and systems already in place.

City Manager

City Clerk

Council & Boards

Legal / Finance

Agenda Management

Document Management

Secure Municipal AI

ERP / Records Integration

WHY ARTIFEXIT

Practical AI. Government context. Vendor-neutral execution.

ArtifexIT combines public-sector operational knowledge with AI, workflow automation, systems integration, project leadership, and governance. The objective is measurable improvement without adding unnecessary complexity or locking the organization into a single platform.

01

Government-first design
Built around the way municipal leaders prepare for public meetings and decisions.

02

Source-grounded AI
Keep summaries and answers connected to authoritative city documents.

03

Works with existing systems
Designed as an intelligent layer over agenda, records, and document platforms.

04

Governance built in
Role-based access, audit trails, and human review support responsible adoption.

05

Practical rollout
Start with a focused agenda workflow and expand as value is demonstrated.

SECURE MUNICIPAL AI FOUNDATION

Governance and security are part of the architecture.

ArtifexIT's municipal AI foundation is designed around controlled access, transparency, integration, and responsible human oversight.

Foundation capabilities
Deployment and integration are tailored to agency requirements, existing architecture, data sensitivity, and governance policies.

Role-Based Access Control

SSO / MFA Integration

Encryption & Secure Data Handling

Audit Trails & Activity Logging

Human-in-the-Loop Controls

AI Governance & Usage Policies

ERP / GIS / CRM / Permitting Integrations

Operational Analytics & KPIs

IMPLEMENTATION APPROACH

Start focused. Prove value. Scale responsibly.

A use-case-led rollout helps agencies address a visible pain point first, measure results, and build the governance and integrations needed for broader adoption.

STEP 01

Connect
Connect approved agenda and packet sources.

STEP 02

Organize
Index and structure items, attachments, and metadata.

STEP 03

Summarize
Create leadership-ready briefs and highlights.

STEP 04

Explore
Enable source-grounded search and questions.

STEP 05

Improve
Track usage and refine outputs around city needs.

ARTIFEXIT | COUNCILBRIEF AI

See how CouncilBrief AI can reduce packet preparation time and improve meeting readiness.

Contact ArtifexIT

Contact ArtifexIT to discuss the current process, integration environment, security requirements, and a practical path to pilot and deployment.